**CENTRAL CHAPTER NEW YORK STATE BUILDING OFFICIAL CONFERECE**

**THE JERRY ST. HILAIRE 2022/2023 MEMORIAL GRANT AWARD**

**GRANT APPLICANT**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address/POBox\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-Mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/Town\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NYSBOC Member**

Code Officials Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_NYSBOC Chapter\_\_\_\_\_\_\_\_\_\_\_

How long a member\_\_\_\_\_\_\_\_ Years Membership Status: Active ( ) Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s relationship to NYSBOC member: Self ( ) Spouse ( ) Son/Daughter ( )

Code Officials Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/Town\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check the boxes on the guide page as you complete this application. The guide page is part of the

application and must be included in the application. Before you sign and submit the application

be sure you have checked all requirements, submit all required documents and have postdated by

appropriate date. All documents must be postmarked by July 31, 2022.

I affirm that I have read and understand the terms and conditions under which the grant application

is awarded and agree to bind myself to them. I also understand that the awards are granted and based

on statements made as part of the application and state they are true to the best of my knowledge and belief.

Check here if you have applied for this grant before ( )

Applicant’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NYSBOC Member signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For committee use only

Date received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approval date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CENTRAL CHAPTER NEW YORK STATE BUILDING OFFICIALS CONFERENCE**

**THE JERRY ST. HILLAIRE MEMORIAL GRANT**

**2022-2023 COLLEGE SCHOOL YEAR**

**Purpose:** The purpose of this grant is to provide tuition assistance to building officials,

 their spouses and unmarried children. The official must be a current active member

 of the NYSBOC Central Chapter. This grant is open to high school students attending

 college and current college students who meet the grant requirements.

**Award Benefits:** Recipients will be awarded grants up to $500.00 pending on the number approved applications.

**Grant benefit is for the first four years of undergraduate college education only.**

**Benefit period: 2022-2023 College School Year**

**Documentation and eligibility criteria:** Applicants must submit all required documentation:

Check each box when you supply the required document(s)

( ) **Be scholastically responsible:** Have a grade point average at least 3.0/”B”.

( ) **Official transcripts:** Only official sealed, college or high school transcripts bearing the schools

 seal is acceptable. Final official transcripts are required to be sent no later than July 31, 2022.

Copies of report cards, student schedules, counselor’s statements, internet copies, etc. Are not acceptable.

( ) **Grant funding need:** Proof of funding need, requires a Financial Statement of Charges from the attended college. The Financial Statement must include all tuition costs, any scholarships, any grants, or tuition assistance applied to each semester. No Financial Statement, no award.

( )**Submit the completed application form:** All applicants must include a currently dated, personal letter of reference and a business letter of reference. Prior year’s letters are not acceptable. Return completed application and guide check list.

( ) **Self, parent or spouse must be an active member of NYSBOC:** The period of time is at least two years prior to the submission. You must be the applicant, spouse, or unmarried child of an active member of the Central Chapter. **Member must be in good standing in the Central Chapter of NYSBOC for at least two years and attend at least two central chapter meetings annually.**

**Graduating high school seniors:** All criteria is the same. Exception: High school seniors may submit a school officials’ letter of reference instead of a business letter of reference. A Financial Statement of

Charges is required for the college the applicant will enter in the fall semester of 2022.

**Administration:** Application must be made to the committee for the 2022-2023 college school year. All required documentation must be postmarked no later than July31, 2022. Recipients will be notified as soon as possible of any approvals. Funds will be awarded as soon as practical. Recipients may have their name and/or photograph released to the media by NYSBOC Central Chapter. **THIS PAGE MUST BE SUBMITTED WITH THE APPLICATION.**

Please forward completed application to:

James F. Conlon

222 Maple Drive

Fayetteville, NY 13066

frc7@yahoo.com